



Municipal Development District

MEETING NOTICE

City of La Vernia
Municipal Development District
Board of Directors Meeting
January 17, 2019
6:00 P.M.

1. Call to Order and Declare a Quorum.
2. Invocation, Pledge of Allegiance and Pledge of Texas Flag
(*Honor the Texas Flag: I pledge allegiance to thee, Texas, one state under God, one and indivisible*)
3. Public Comments.
4. Consent Agenda - Consent Items:
 - a. Approve Minutes from November 8, 2018 Regular Meeting
 - b. Treasurer's Reports
 - c. Check Register
5. Update board on Wreath Contest, Small Business Saturday and Christmas Around La Vernia
6. Discuss plans for the 2019 4th of July Celebration in the Park.
7. Future Agenda Items.
8. Adjourn.

The Board of the La Vernia Municipal Development District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and 551.086 (Economic Development), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named La Vernia Municipal Development Board is a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City of La Vernia, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted January 14, 2019 at 3:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.


Yvonne Griffin,
Executive Director



City of La Vernia
Municipal Development District
Board of Directors Meeting
November 8, 2018
6:00 P.M.

Minutes

1. Call to Order and Declare a Quorum.

Cynthia Farmer called the meeting to order and declared a quorum. Board Member Jay Hennette was absent.

2. Invocation, Pledge of Allegiance and Pledge of Texas Flag

The Lord's Prayer was led by Cynthia Farmer and the pledges were recited.

3. Public Comments.

There were no public comments.

4. Consent Agenda - Consent Items:

- a. Approve Minutes from October 11, 2018 Regular Meeting
- b. Treasurer's Reports
- c. Check Register

Motion was made by Dianell Recker to accept the consent agenda as presented, seconded by Eloi Cormier. Motion passed: 4-0.

5. Presentation to the Veterans Memorial for funds collected at 4th of July event.

Elaine Stephens, Walter & Nancy Skull were presented a check from the proceeds that were collected at the 4th of July event.

6. Update on schedule of events for Small Business Saturday.

Small Business Saturday will run on November 24th and have 7 boutiques participating. 1st, 2nd & 3rd place winners will be given a gift card to their choice of boutique.

7. Update on shopping passport for Christmas around La Vernia'

Same function as Small Business Saturday the only difference is the participating businesses will donate gifts for the prizes.

8. Discuss and consider wreath decorating contest and donation of funds collected from wreath sales.

A motion was made by Dianell Recker to give the proceeds of the wreath auction to the Lions Club, seconded by Eloi Cormier.

9. Future Agenda Items.

10. Adjourn.

Cynthia Farmer made a motion to adjourn the meeting, seconded by Eloi Cormier. Meeting was adjourned at 6:17 PM.

Mark Doege, Vice President

Dianell Recker, Secretary

REVENUE REPORT - MDD ACCOUNT FUND
 Fund 12
 December 2018

Account Title Number	BUDGET	NET REVISIONS TOTAL BUDGET	MTD REVENUE YTD REVENUE	PREV YR MTD PREV YR YTD	% COL YTD % COL LYTD	UNCOLLECTED BAL
BANK INTEREST 12-400-080	180.00	.00 180.00	148.54 424.02	18.49 442.88	235.57 12.24	-244.02
SALES TAX 12-400-110	310,000.00	.00 310,000.00	34,432.94 34,432.94	24,425.24 24,425.24	11.11 7.64	275,567.06
EVENT VENDORS/DONATIONS 12-400-120	7,500.00	.00 7,500.00	.00 .00	.00 .00	.00 .00	7,500.00
*** GRAND TOTAL	317,680.00	.00 317,680.00	34,581.48 34,856.96	24,443.73 24,868.12	10.97 7.53	282,823.04

EXPENSE REPORT - MDD ACCOUNT FUND
 Fund 12
 December 2018

Account Title Number	Appropriation Transfers	Revisions Revised Appro	Per Expense YTD Expense	Prev.Yr Per Prev.Yr YTD	Encumbered % Expended YTD	Uncommitted Unexpended
Expenses:						
WAGES - MDD 12-500-010	33,137.52 .00	.00 33,137.52	2,228.63 7,008.76	.00 .00	.00 21.15	26,128.76 26,128.76
PAYROLL TAXES 12-500-050	2,694.14 .00	.00 2,694.14	170.49 536.18	.00 .00	.00 19.90	2,157.96 2,157.96
TMRS 12-500-115	1,215.00 .00	.00 1,215.00	70.87 222.88	.00 .00	.00 18.34	992.12 992.12
EMPLOYEE INSURANCE 12-500-150	7,245.00 .00	.00 7,245.00	595.42 1,786.26	.00 .00	.00 24.66	5,458.74 5,458.74
OFFICE SUPPLIES 12-500-220	500.00 .00	.00 500.00	.00 45.90	88.86 147.14	.00 9.18	454.10 454.10
MEMBERSHIP/DUES 12-500-230	2,500.00 .00	.00 2,500.00	656.00 746.00	.00 .00	.00 29.84	1,754.00 1,754.00
NEWS PUBLICATIONS/SUBSCRIPTION 12-500-231	500.00 .00	.00 500.00	.00 300.00	.00 300.00	.00 60.00	200.00 200.00
TELEPHONE 12-500-240	2,000.00 .00	.00 2,000.00	153.18 306.36	194.00 776.84	.00 15.32	1,693.64 1,693.64
WORKERS COMP INSURANCE 12-500-320	160.00 .00	.00 160.00	.00 51.76	.00 .00	.00 32.35	108.24 108.24
FACILITY & OVERHEAD COST TO GF 12-500-400	39,082.00 .00	.00 39,082.00	.00 .00	.00 .00	.00 .00	39,082.00 39,082.00
ENGINEERING 12-500-410	10,000.00 .00	.00 10,000.00	.00 .00	.00 .00	.00 .00	10,000.00 10,000.00
LEGAL 12-500-420	4,000.00 .00	.00 4,000.00	.00 .00	90.00 90.00	.00 .00	4,000.00 4,000.00
TRAINING/CONFERENCE/TRAVEL 12-500-450	5,000.00 .00	.00 5,000.00	628.97 628.97	.00 691.62	.00 12.58	4,371.03 4,371.03
EVENT PLANNING 12-500-460	40,000.00 .00	.00 40,000.00	68.85 1,104.90	.00 .00	.00 2.76	38,895.10 38,895.10
CONSULTING/PLANNING 12-500-475	30,000.00 .00	.00 30,000.00	.00 .00	.00 .00	.00 .00	30,000.00 30,000.00
ADVERTISING 12-500-476	11,000.00 .00	.00 11,000.00	638.00 863.00	2,913.32 3,320.32	.00 7.85	10,137.00 10,137.00
FACADE GRANTS 12-500-477	15,000.00 .00	.00 15,000.00	.00 .00	4,002.50 4,002.50	.00 .00	15,000.00 15,000.00
TRAFFIC STUDY 12-500-478	3,000.00 .00	.00 3,000.00	.00 .00	.00 .00	.00 .00	3,000.00 3,000.00

EXPENSE REPORT - MDD ACCOUNT FUND
 Fund 12
 December 2018

Account Title Number	Appropriation Transfers	Revisions Revised Appro	Per Expense YTD Expense	Prev.Yr Per Prev.Yr YTD	Encumbered % Expended YTD	Uncommitted Unexpended
Grand Total::	207,033.66 .00	.00 207,033.66	5,210.41 13,600.97	7,288.68 9,328.42	.00 6.57	193,432.69 193,432.69